



# QUEENS ROAD BAPTIST CHURCH

## **Accessing the Members Area of the Church Website**

The vast majority of the church website is open to everybody with no requirement to sign in but there is a part which is private to formal Church Members where such things as Agendas and Minutes of Members meetings, financial information and contact details of members is kept.

(If you wish to become a formal Member please speak to one of the church leaders.)

To access the Members Area registration is required when you will be sent a user name and Password. To register, find the Members Area box on the homepage of the website. Towards the bottom of the box is a link to the Registration page.

If you have your user name and password you can log in using the Members Area box on the homepage. Please note that logging in will not automatically take you to the Members Area pages – to go there you will need to click the “Go to Members Area” link at the bottom of the box.

When logged in you will find the website menu has an item called “Members” (this is separate from “Members Area”). If you go to that page you can enter or update profile details and change your password if you wish to.

If you are unable to log in because you have lost your password or for some unknown reason then please email [communications@qrbc.co.uk](mailto:communications@qrbc.co.uk) and explain the issue. We will do our best to sort it out quickly for you.

If you have lost your password we would ask that you request a new one as above rather than trying to Register again which causes complications.